

**MINUTES OF THE REGULAR SCHEDULED MEETING OF THE
DURANT CITY COUNCIL
ON APRIL 12, 2011 AT 4:00 PM
ROSCOE J HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

CALL TO ORDER

Meeting was called to order at 4:11 pm by Mayor Jerry L. Tomlinson.

INVOCATION

Invocation was given by James Dalton, Emergency Management Director.

ROLL CALL

Present: Mayor Jerry L. Tomlinson City Manager James H. Dunegan
Vice-Mayor Thomas Marcum City Attorney Pat Phelps
Council Member Bobby Story City Clerk Leta McNatt
Council Member Leon Sherrer

Absent: Council Member Jerry Polson (out of town)

Mayor Tomlinson stated for the record we have a quorum.

ORDER OF BUSINESS

1. Consent Items
 - a. Consider Approval of Minutes for the City Council Regular Meeting of March 8, 2011 – *approved with correction; see 2.a. below*
 - b. Consider Approval of Claims – *approved*
 - c. Consider Approval of Budget Amendment 2011-07 – *approved after discussion; see 2.c. below*
 - d. Consider Recommendation from Oklahoma Municipal Assurance Group (OMAG) Regarding Tort Claim of Robert Paul Newton – *approved to deny claim*
 - e. Consider Approval of Treasurer's Salary Increase Retroactive to Date of Promotion (February 8, 2011) – *approved after discussion; see 2.e. below*
 - f. Consider Authorization to Name and Place Sign in Remington Hills Subdivision, "Jacob's Park" – *approved*
 - g. Consider Authorization to Spend for Engineering Services by Tetra-Tech, Inc. for the Chuckwa / Washington Street Intersection Project [State Project No. J/P 21824(04)] (RFAP # 2011-036) – *approved*
 - h. Consider Award of Miscellaneous "Materials Only" Bids for the Durant Law Enforcement Center:
 - (1) Steger Lumber for Metal Studs – *approved*
 - (2) Steger Lumber for Drywall – *approved*
 - (3) Durant Lumber Company for Acoustical Ceilings – *approved*
 - (4) Durant Lumber Company for Batt Insulation – *approved*
 - i. Consider Agreements for the New Law Enforcement Center project:
 - (1) Agreement with Lamb Drywall and Associates for Metal Stud Framing, Labor Only (C-2011-10) – *approved*
 - (2) Agreement with Lamb Drywall and Associates for Installation of Drywall and Insulation, Labor Only (C-2011-11) – *approved*
 - (3) Agreement with Galvan Masonry for Installation of CMU Block Work, Labor and Equipment Only (C-2011-13) – *approved*
 - (4) Agreement with Galvan Masonry for Brick, Labor and Equipment Only (C-2011-14) – *approved*
 - j. Consider Agreement with IKON Office Solutions for a Replacement Copier at the Public Works Administrative Office (C-2011-21) – *approved*
 - k. Consider Renewal of Participation with National BuyBoard via the National Purchasing Cooperative:
 - (1) Approval of Interlocal Participation Agreement between the National Purchasing Cooperative and the City of Durant (C-2011-22) – *approved*
 - (2) Approval of Resolution No. 2011-14 Authorizing Participation in the National Purchasing Cooperative – *approved*

- I. Consider Award of Bid and Agreement for the Security System at the Durant Law Enforcement Center:
 - (1) Award of "Materials and Labor Only" Bid to SecureNet for Installation of Security System – *approved*
 - (2) Agreement with SecureNet for Installation of Security System, Materials and Labor Only (C-2011-15) – *approved*
- m. Consider Approval for Memorandum of Understanding with Texoma Council of Governments (TCOG) for Promotion of the Texoma Cities – *approved*

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve Consent Items 1.b., 1.d., 1.f. – 1.m. as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

2. Consideration of Items Removed from Consent Docket

Briefly discuss 1.a., 1.c., 1.e.

2.a. Consider Approval of Minutes for the City Council Regular Meeting of March 8, 2011

Correction: it is "Vice Mayor Marcum" not "Vice Chair Marcum" on several of the motions.

Motion made by Vice Mayor Marcum and seconded by Council Member Story to approve Consent Item 2.a. with corrections. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

2.c. Consider Approval of Budget Amendment 2011-07

Vice Mayor Marcum requested an overview of high points and if there were any significant shortfalls. Budget Compliance Administrator Sarah Sherrer stated that there were no shortfalls, just increases and decreases. When either a grant revenue or disbursement is recognized, any time there is an increase or decrease to the overall fund, the City must do an amendment to the budget. Some of these amendments were interdepartmental (e.g., general government funds are used for "buy backs" when an employee terminates employment or comp time is bought out, and it must be transferred back to those departments). Also projects that the City is starting are in these amendments. Another recent and significant amendment is Southeastern Oklahoma State University's payment on Paul Laird Field. This payment should have continued over a few years, but they paid off that note in full, so S. Sherrer adjusted the budget accordingly.

Motion made by Vice Mayor Marcum and seconded by Council Member Story to approve Consent Item 2.c. as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

2.e. Consider Approval of Treasurer's Salary Increase Retroactive to Date of Promotion (February 8, 2011)

Clarification by Mayor Tomlinson: It is matter of how this agenda item is written. Council approves the hiring, the position, and the salary, but not an increase in salary. As a matter of clarification, this request is actually to approve the salary that Council set, back to February 8, 2011 [date when Council moved to fill the City Treasurer's position].

Motion made by Council Member Sherrer and seconded by Council Member Story to approve Consent Item 2.e. as clarified. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

3. Information Items

a. Department Reports for March 2011

On behalf of Council, Mayor Tomlinson thanked Emergency Director James Dalton and Fire Chief Roger Joines for their services to the City.

b. City Boards, Committees, and Commissions Minutes for March 2011

c. Reynolds Foundation Grant Report

Library Director Dr. Dottie Davis: Shelving is being installed, furniture being delivered. During the move to the new location, the Library will be closed from April 18 through May 1st and will re-open

at the new location at 1515 W. Main Street on May 2nd, if all goes as planned. The official building Dedication is May 25th, and the event invitation is ready. There will be a lot of new services to begin when the Donald W. Reynolds Community Center and Library is opened: a language program which can be accessed at home, an eBook collection, 6 new laptops can circulate to patrons, and there are other new services. The Friends of the Library have some items that they will move themselves. The Robert L. Williams collection has been moved to the Three Valley Museum.

- d. City Projects Update
- e. Organized Sports Committee (OSC) Revised Schedule of Regular Meetings for Calendar Year 2011
- f. Parks Advisory Board (PAB) Revised Schedule of Regular Meetings for Calendar Year 2011

No action; information only.

4. Administration

- a. Consider Acceptance of \$5,000 Project for the State and Local Assistance Program (SLA) Emergency Management Performance Grant (EMPG)

In some years, there are additional funds available from other entities who have not spent their funds; these are called Project 4 Supplemental Funds. Emergency Management Director James Dalton stated that there are no matching funds from the City required for this Project 4 grant, it is basically a gift. We have applied for it and have received the verbal okay, and now need the City's acceptance of these grant funds in the amount of \$5,000. These funds will be used to purchase new digital and analog radio equipment to improve the radio communications at the Emergency Operations Center (EOC) and in our mobile response vehicles.

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to accept SLA Emergency Management Performance Grant – Project 4 Supplemental Funds as presented.

Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- b. Consider Rescinding Resolution 2007-17 and Replace with Resolution 2011-10 Amending the Water and Sewer Line Process

A few years ago, subdivisions were authorized to do their own taps into City water and sewer lines by payment to the City of a minimal permit and inspection fee. However, it has caused issues, including the City having to come back to do repairs. There has been some confusion among plumbers, builders, and the City offices (Utility office, Community Development and M&O Departments) concerning the permits, inspections and fees. In one subdivision, it was discovered that 50% of those houses never received permission to build the tap and pay the fees. (Since that time this has been corrected and monies were recovered.) In addition, the City's M&O Department has had to excavate and repair multiple self-installed taps. The City price to complete taps is competitive with free market plumbers, so there should not be any financial impact to developers or builders. It is a better way to run the process.

Amendment.

After some discussion, Vice Mayor Marcum recommended striking the language "large" in Section 2 to read:

"The City Manager may approve on a case by case basis variances from this policy for ~~large~~ developments done in short time frames for which the City M&O staff is not able to perform with existing manpower."

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve Resolution 2011-10 with amendment as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- c. Consider Approval to Move Forward with Placement of New Replacement Lift Station on US 69/75

The Oklahoma Department of Environmental Quality (ODEQ) permit application for this new lift station is a replacement of an older, existing lift station nearby which provides sanitary sewer for businesses and residences west of 69/75 but is undersized and worn out. It will take several months to construct the new lift station. Over the past few years, ODEQ has been requiring such lift stations to be permitted in the name of a publically owned treatment works facility (e.g., City of Durant). The Choctaw Nation is entirely funding the design and construction of this new lift station and proposes to dedicate the lift station and whatever easement is required to the City of Durant upon its completion. It will then be the City's responsibility to maintain the lift station and pay the \$100/month electric bill. In addition, the Choctaw Nation is to provide at least 50% of the cost for a small vacuum tank pumping trailer for the City of Durant. The City needs this trailer for maintenance work at the Waste Water Treatment Plant for lift stations throughout the city. The City and the Choctaw Nation will need to execute an interlocal agreement in order for the Choctaw Nation to use the pumping trailer a maximum of two (2) weeks per year for pumping of sanitary waste on Choctaw Nation property at Nation events.

Recommendation by Vice Mayor Marcum to authorize the City Manager to enter into contract negotiations with the Choctaw Nation to be approved by Council at a later time.

Motion made by Council Member Sherrer and seconded by Vice Mayor Marcum to approve moving forward with the lift station project. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- d. Consider Approval to Investigate Potential for Prescription Drug Discount with National League of Cities (NLC) for Durant Citizens

Authorization by Council is requested for the City to verify with local pharmacies if they will accept the use of this program. The City of Durant is eligible for this nationwide program because it is a member city of the National League of Cities (NLC). There is no cost to the City of Durant to enroll in this program. The program offers a 20% discount on prescriptions not covered by insurance and would include any resident of the city of Durant OK. To clarify, this does not focus on whether or not a citizen has insurance coverage; it focuses on giving a 20% discount on the medicines that are not covered by any insurance. Assistant City Manager Ralph Houser stated before we embark on this program, we need to verify with local pharmacies that they will accept this program. NLC says that a little over 90% of pharmacies approve this program; hopefully pharmacies within the City of Durant are this way too. If approved to investigate further, R. Houser will present City Council with these results within a few months' time.

Motion made by Council Member Story and seconded by Council Member Sherrer for approval to verify local pharmacy participation and to present results to Council at a later date. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- e. Consider Resolution 2011-13 Updating the Fee and Operation Schedule for Carl Albert Swimming Pool

Most of the changes are minor edits and clarification text to the age groups. The significant change is having the pool season's closing date coincide with the school schedule (due to attendance dropping off upon school opening).

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve Resolution 2011-13 as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- f. Consider Renewal Agreement Between InterAct Public Safety Systems and the City of Durant for 911 Mapping Maintenance (C-2011-23, RFAP 2011-037)

Assistant City Manager Ralph Houser, current agreement:

The City of Durant started handling county-wide 911 mapping, and over the course of the past year InterAct helped the City get caught up with addressing, streets, and updating for the 911 Center (reducing "cannot find" results). Their current contract is to come to the City once/month. This renewal agreement is for InterAct to come every other month (cutting trips in half brings a savings of \$19,500 per year). Community Development will take on the additional responsibility.

Community Development Director, Joseph Marquardt, renewal agreement:

Between InterAct trips, Aaron Walkup of Community Development will handle priority/emergency address requests and provide the data to InterAct for subsequent 911 map addition (e.g., a citizen using oxygen needs an address asap so that electricity can be turned on). They are in contact with a manufacturer who will sell the City all the GPS software, equipment, and the same training InterAct uses for \$5,500. After this equipment purchase, we will be saving City \$14,000 the first year, and then \$19,500/year thereafter.

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve RFAP 2011-37. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve C-2011-23. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- g. Consider Accepting Bid for Excess Property Lot Located at 116 E. Texas

Several years ago, this vacant lot on the south side of Durant was signed over to the City because of liens on the property. This excess lot was recently advertised for sealed bid. One bid was received for \$300 from the person living next door to the property. This lot is not needed by the City of Durant, and it is better to have it on the tax rolls. It costs the City to periodically mow it and it is not generating any tax revenue. If approved, it is recommended that the City Attorney work on this property transfer with the winning bidder.

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to accept this bid. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- h. Consider Ordinance No. 1654 Amending Ordinance 1622, Section 1.B. of the Durant City Code of Ordinances, Designating New Flood Maps

The Federal Emergency Management Agency (FEMA) has updated the floodplain maps for Bryan County and the City of Durant. These new maps will become effective on June 2, 2011. In order to stay compliant with 44 Code of Federal Regulations, the City of Durant needs to adopt the proposed change to the Flood Damage Prevention Ordinance. Community Development Director Joseph Marquardt stated it's been an ongoing process over the past 2 years, and the maps have changed (not all areas). Clarification, flood insurance rate map: if you build a house in the flood plain area, that is what the insurance companies will charge you.

Recommended Amendment:

Vice Mayor Marcum recommended striking language in the last sentence of Section 1; take out "however, until this date" OR take out "until June 2" (repeated two other times in the same paragraph). J. Marquardt stated that it was the verbiage given by the Water Resource Board.

"However, until this date the current effective flood maps dated June 30, 1992 for the City of Durant, shall be used for this purpose until June 2, 2011."

Motion made by Vice Mayor Marcum and seconded by Council Member Sherrer to approve Ordinance No. 1654, Sections 1-3 with amendment striking language, as noted. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

Motion made by Council Member Sherrer and seconded by Vice Mayor Marcum to approve Ordinance No. 1654, Section 4. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

Recessed out of Regular Session at 4:58 pm to begin Public Presentations as declared by Mayor Tomlinson.

Reconvened into Regular Session at 5:17 pm as declared by Mayor Tomlinson.

i. Consider 2011 Oklahoma Housing Finance Agency/OFHA HOME Program Grant:

City of Durant Grants Coordinator Becca Parr: In February 2011, the City of Durant submitted a pre-application to the Oklahoma Housing Finance Agency (OFHA). Out of 70 pre-applications submitted, Durant is among the 30 selected in a lottery process with an invitation to submit a final application for the OHFA HOME Program. Requested funding is up to \$262,500 to re-construct approximately four (4) houses in Durant and for allowed administration costs. The documents and items listed below are required by OFHA for the application.

Vice Mayor Marcum stated it is not a reflection of the grants coordinator, he has chosen not to vote for approval of this program grant.

(1) Approval to Submit a Final Application Requesting Funding to Re-Construct Approximately Four (4) Houses in Durant

Approval requested for submission of FY 2011 OHFA HOME application (due May 2, 2011).

Motion made by Council Member Story and seconded by Council Member Sherrer to approve submission of a final application to OFHA Home Program grant. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson

Nay: Marcum Abstain: None

(2) Approval to Revise the Fair Housing Plan (Original Approved April 2009)

This revision is to include City of Durant website information (information will be consistently available rather than periodically available on City of Durant website).

Fair Housing Month is recognized nationally as well as within the City of Durant. The Oklahoma Housing Finance Agency (OFHA) requires that we have a Fair Housing Plan and to provide what activities we are doing to promote it. This Plan was approved in 2009, and has been revised to be certain we are in compliance.

Motion made by Council Member Story and seconded by Council Member Sherrer to approve the revision of the Fair Housing Plan. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson

Nay: Marcum Abstain: None

(3) Approval to Revise the Women/Minority Business Enterprise Plan (Original Approved April 2009)

This revision is required to include specific compliance information.

Motion made by Council Member Story and seconded by Council Member Sherrer to approve the revision of the Women/Minority Business Enterprise Plan. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson
Nay: Marcum Abstain: None

(4) Approval to Identify the Section 3 Coordinator

As required in the Section 3 Compliance Plan (which applies to Housing and Urban Development / HUD-funded housing assistance projects), this person is identified for accountability and will serve as the main point of contact for all Section 3 related issues (to be certain we are following the compliance plan, that all of our bids advertise with the appropriate verbiage, etc.).

Recommendation:

Councilman Story recommended the City Manager be approved to name the Section 3 Coordinator and submit that name to the Grants Coordinator so that she may fulfill this requirement.

Motion made by Council Member Story and seconded by Council Member Sherrer to approve the City Manager to Identify the Section 3 Coordinator as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson
Nay: Marcum Abstain: None

(5) Approval of Section 3 Compliance Plan

This official document from OHFA is required for application. When the Section 3 Coordinator is identified, the Grants Coordinator will prepare the document for signature.

Motion made by Council Member Sherrer and seconded by Council Member Story to approve Section 3 Compliance Plan, contingent upon identifying the Section 3 Coordinator. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson
Nay: Marcum Abstain: None

(6) Approval of Resolution No. 2011-12 to Commit 25% In-Kind Labor and Equipment

“Homeowner sweat equity.” If approved, the 2011 HOME Program activities in the City of Durant will be completed with 75% OHFA funds of \$262,500 (cash) and a 25% match contribution (no cash) from the City for in-kind labor and equipment.

Motion made by Council Member Story and seconded by Council Member Sherrer to approve Resolution No. 2011-12. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson
Nay: Marcum Abstain: None

(7) Approval for Mayor to sign the Required Application Documents

When the application is completed, it is required by OHFA that an elected official sign application documents.

Motion made by Council Member Sherrer and seconded by Council Member Story to approve Mayor to sign required application documents. Motion carried with the following vote:

Aye: Sherrer, Story, Tomlinson
Nay: Marcum Abstain: None

j. Consider eCivis Grant Research Network User License and Service Agreement:

eCivis Inc. is a grant network resource tool with multiple components utilized by cities, counties, higher-education campuses, medical facilities and non-profit entities throughout many states. The internet-based system would allow access for selected Durant staff to receive grant

notifications at their desks with the capability to search for any grant subject matter, with security protection for different levels of administration.

Five City staff participated in a web conference with eCivis and agreed it is a positive step to have access to these tools; it is a good product for a good price. Grants Coordinator Becca Parr did significant research on this company and is satisfied with the results. She provided Council with several recommendations. All were positive results of having this tool to utilize at their fingertips. eCivis has an Internet-based license, so it is updated throughout the year.

Council is requested to act on either Option 1 (a stand alone) or Option 2 (an additional cost to add-on usage to benefit area nonprofit entities). Because the City is one of the first 3 Oklahoma communities to utilize the eCivis products, Option 2 includes a significant discount based on a 3-year cycle. If the City adds Option 2 later, then the price will be higher. However, it is unclear as to whether or not this is a service the City should provide to nonprofit entities; guidelines would have to be established, etc.

Response is due April 28:

- (1) Approval to Purchase Five (5) User Licenses for Grants Management/Reporting, Grant Research and KnowledgeBase Resource Tools (C-2011-24, Option 1)

Motion made by Vice Mayor Marcum and seconded by Council Member Story to approve C-2011-24, Option 1. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

- (2) Approval to Purchase Five (5) Community Based Organization (CBO) Use Licenses for the "Grant Research Tool Only" With Additional Five (5) Licenses at No Cost (C-2011-24, Option 2)

Recommended by Vice Mayor Marcum that this be re-addressed with eCivis later, after the City has the opportunity to use the system. *[Option 2 now becomes null/void.]*

No Action Taken.

- k. Consider Authorization to Spend for Street Repair on S Second Avenue from W Main Street to W Arkansas Street (RFAP 2011-039)

Street Department Superintendent, James Young: This is a drainage issue to be corrected. They will need to tear up, rebuild the street, and add striping. The Assistant City Manager received approval from the railroad to go within 4 feet of the tracks to repair the street. The curbs and sidewalks are in poor shape, but Streetscape VI project will take care of that at a later date.

Motion made by Council Member Story and seconded by Council Member Sherrer to approve RFAP 2011-39. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

Presentations, Public Hearings and Citizen Requests – 5:00 p.m.

5. Presentations

- a. Employee Service Awards – 1st quarter

Mayor Tomlinson: The City of Durant started this program a few years ago. It is a way to show employees' years of service and dedication each fiscal quarter, and a way for the City to recognize and appreciate their service. This evening, a combined 85 years of service for these 8 employees who work at the Fire Department, Maintenance & Operations, Police Department, Emergency Management, and Information Technology. City Manager Dunegan: It is always a privilege to be a part of this Council meeting when we can offer up and give something back to those who have served the City a long time.

Recessed out of Regular Session at 5:50 pm and into DCUA, DAA, DDA meetings. Motion carried by Council Member Sherrer and seconded by Vice Mayor Marcum.

Recessed out of Regular Session at 5:55 pm and into Executive Session. Motion carried by Council Member Sherrer and seconded by Vice Mayor Marcum.

6. Executive Session

- a. Consider Approval for Addendum to Durant Fire Fighters Local 3061 Article XXIX to Change Bargaining Unit Holiday Clause to Equal City of Durant Holiday Policy (*This Executive Session Authorized by Title 25, Section 307 B(2) of the Oklahoma State Statutes*)

Reconvened into Regular Session at 6:10 pm. Motion carried by Council Member Story and seconded by Vice Mayor Marcum.

- b. Consider Action Pursuant to Item 6.a. Above

Motion made by Vice Chair Marcum and seconded by Council Member Story to approve the Holiday Clause addendum. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson

Nay: None Abstain: None

7. New Business

Announcement by the Mayor: About this time every year, the Mayor appoints 2 council members to serve on the Budget Committee with department heads and staff while working through the next fiscal year's budget. These appointed council members meet with the City Manager and staff to review and inform other council members if there are any questions, additions to the agenda for discussion, etc. Mayor Tomlinson has reappointed Council Member Story (who has served for about 4 years now), and appointed Vice Mayor Marcum. He thanked them for their acceptance to serve on this committee. *[Update: Due to schedule conflicts, Vice Mayor Marcum will be unavailable. At the April 26, 2011, Special Council Meeting, Mayor Tomlinson appointed Dr. Jerry Polson as the second council member to serve on the Budget Committee.]*

ADJOURNMENT

Motion made at 6:10 pm to adjourn by Council Member Sherrer and seconded by Vice Mayor Marcum. Adjournment declared by Mayor Tomlinson.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF
THE DURANT CITY UTILITIES AUTHORITY (DCUA)
ON APRIL 12, 2011 AT 4:00 PM
ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

CALL TO ORDER

Meeting was called to order at 5:50 pm by Chair Jerry L. Tomlinson.

ROLL CALL

Present: Chair Jerry L. Tomlinson City Manager James H. Dunegan
Vice-Chair Thomas Marcum City Attorney Pat Phelps
Trustee Bobby Story Secretary Leta McNatt
Trustee Leon Sherrer
Absent: Trustee Jerry Polson (out of town)

Chair Tomlinson stated for the record we have a quorum.

ORDER OF BUSINESS

1. Consent Items
 - a. Consider Approval of Minutes for the Durant City Utilities Authority Regular Meeting of March 8, 2011 – *Approved*
 - b. Consider Approval of Claims – *Approved*
 - c. Consider Authorization to Spend to Upgrade Filter Console Touch Screens on Six (6) Units at the Water Treatment Plant (RFAP 2011-034) – *Approved*

Motion made by Trustee Sherrer and seconded by Vice Chair Marcum to approve the Consent Items 1.a. – 1.c. as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None

2. Consideration of Items Removed from Consent
No action required.
3. Information Items
Chair Tomlinson: All reports and information are appreciated.
 - a. Department Reports for March 2011
 - b. Utility Billing Summary for March 2011No action; information only
4. New Business
No New Business at this time.

ADJOURNMENT

Motion made at 5:52 pm to adjourn by Trustee Sherrer and seconded by Trustee Story. Adjourned as declared by Chair Tomlinson. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None

**MINUTES OF THE REGULAR SCHEDULED MEETING OF THE
DURANT AIRPORT AUTHORITY (DAA/Airport)
ON APRIL 12, 2011 AT 4:00 PM
ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

CALL TO ORDER

Meeting was called to order at 5:53 pm by Chair Jerry L. Tomlinson.

ROLL CALL

Present: Chair Jerry L. Tomlinson
Vice-Chair Thomas Marcum
Trustee Bobby Story
Trustee Leon Sherrer
Absent: Trustee Jerry Polson (out of town)

City Manager James H. Dunegan
City Attorney Pat Phelps
Secretary Leta McNatt

Chair Tomlinson stated there is a quorum.

ORDER OF BUSINESS

1. Consent Items
 - a. Consider Approval of Minutes for the Durant Airport Authority Regular Meeting of March 8, 2011 – *Approved*
 - b. Consider Approval of Claims – *no claims submitted for approval*Motion made by Vice Chair Marcum and seconded by Trustee Sherrer to approve Consent Items 1.a. – 1.b. as presented. Motion carried with the following vote:
Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None
2. Consideration of Items Removed from Consent Docket
No action required.
3. Information Items
 - a. Department Reports for March 2011
No action; information only
4. New Business
No New Business at this time.

ADJOURNMENT

Motion made at 5:54 pm by Vice Chair Marcum and Trustee Sherrer to adjourn. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None

**MINUTES OF THE REGULAR MEETING OF THE
DURANT DEVELOPMENT AUTHORITY (DDA)
ON APRIL 12, 2011 AT 4:00 PM
ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL**

CALL TO ORDER

Meeting was called to order at 5:54 pm by Chair Jerry L. Tomlinson.

ROLL CALL

Present: Chair Jerry L. Tomlinson City Manager James H. Dunegan
Vice-Chair Thomas Marcum City Attorney Pat Phelps
Trustee Bobby Story Secretary Leta McNatt
Trustee Leon Sherrer

Absent: Trustee Jerry Polson (out of town)

Chair Tomlinson stated for the record we have a quorum.

ORDER OF BUSINESS

1. Consent Item

- a. Consider Approval of Minutes for the Durant Development Authority Regular Meeting of March 8, 2011 – *Approved*

Motion made by Trustee Sherrer and seconded by Vice Chair Marcum to approve Consent Item 1.a. as presented. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None

2. Consideration of Items Removed from Consent Docket

No action required.

3. Information Items

- a. Durant School District Sales Tax Revenue Disbursements

No action required.

4. New Business

No New Business at this time.

ADJOURNMENT

Motion made to adjourn at 5:54 pm by Trustee Sherrer and seconded by Vice Chair Marcum. Motion carried with the following vote:

Aye: Sherrer, Story, Marcum, Tomlinson
Nay: None Abstain: None