

RESOLUTION NO. 2019-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DURANT PROCEDURES AND FUNCTIONS FOR THE SENIOR CITIZEN ADVISORY COMMITTEE

WHEREAS, the Durant City Council directs that a Senior Citizen Advisory Committee be and is hereby created; and

WHEREAS, it is necessary to clarify certain items relating to methods of appointment, terms of Office, functions; etc.

NOW, THEREFORE, BE IT RESOLVED, that the Durant City Council does hereby specify the following as it relates to the Durant Senior Citizens Advisory Committee.

1. **MEMBERSHIP:** The membership shall consist of seven (7) members appointed by the City Council. All members shall be residents of Durant and senior citizens (a senior citizen being anyone fifty-five (55) years of age or older.)
2. **TERM OF MEMBERS:** The term of office of all members of said Committee shall be three (3) years; provided that such members first appointed shall so classify themselves by lot that three (3) members shall terminate their office of the first day of September, 2021 and four (4) members shall terminate their office on the first day of September, 2022. Each member shall serve at the pleasure of the Mayor and the City Council until his or her successor is appointed and qualified.
3. **VACANCY:** Vacancies on said Committee, for whatever cause, shall be filled by the City Council. Any member missing three (3) consecutive regular meetings without approval of the Committee shall be deemed as having vacated his or her seat on the Committee.
4. **OFFICERS OF THE COMMITTEE:** The Durant Senior Advisory Committee shall select one of its members as Chairman and one of its members as Vice- Chairman whose terms of office for said positions shall be one year.
5. **OFFICE OF THE COMMITTEE:** The Durant Senior Advisory Committee shall meet monthly at the Ron Cross Activity Senior Center, 1421 Chuckwa Street, or as the Committee may establish from time to time following proper notice and shall hold at least one (1) regular meeting every two months. Special meetings of the Committee may be called at any time by the Chairman, or by any four (4) or more members of the committee, by providing notice of said meeting as required by law.
6. **ORGANIZATION AND PROCEDURE:** The Committee may make and alter all rules and regulations governing its organization and procedure not inconsistent with this resolution or any other Ordinance of the City. Minutes shall be summary minutes. Meetings do not need to be recorded. Minutes shall be signed by Senior Citizens Advisory Committee Chairperson and the Secretary appointed to the committee.

7. **SECRETARY TO THE SENIOR CITIZENS ADVISORY COMMITTEE:** The City Manager shall appoint an officer or an employee of the City who shall act as Secretary to the Senior Citizen Advisory Committee and who shall provide clerical assistance.

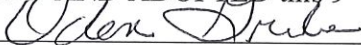
8. **FUNCTIONS OF THE SENIOR CITIZENS ADVISORY COMMITTEE:** The functions of the Senior Citizens Advisory Committee shall be to advise the City Council and City Manager on all matters relating to policies and programs which will serve all senior citizens of this community and shall include:

- a. Identifying the needs of Durant's senior residents and create a citizen awareness of these needs.
- b. Advising the City Council on all matters affecting Durant's senior residents.
- c. Render advice and assistance to other City boards and committees, to City departments and to private agencies on matters affecting Durant's senior residents.
- d. Support existing services to Durant's senior residents, both public and private, and encourage coordination among organizations providing such services.
- e. In cooperation with other organizations, disseminate information on services available to Durant senior citizens.
- f. Perform such other functions and duties as may be directed by the City Council.
- g. Serve as an advocate for the needs of senior citizens
- h. Coordinate efforts with other governmental entities, private citizens, institutions, centers, and agencies.

BE IT FURTHER RESOLVED, that it is the intention of the Durant City Council that the Senior Citizens Advisory Committee shall function in an advisory capacity and shall not be an administrative body, and shall direct its activities to the service of all senior citizens, whether they be as individuals or groups, within the City of Durant.

NOW, THEREFORE, be it resolved that the Durant Mayor and City Council support the Durant Senior Citizens and its dedicated efforts to improving the quality of life of its senior citizens.

PASSED AND ADOPTED this 9th day of July, 2019.



Oden Grube, Mayor

ATTEST:


Cynthia Price, City Clerk

