



Sign Permit Application

Project Address: _____ Date: _____

Property Owners Information

Name: _____ Email _____

Home # _____ Cell# _____ Fax# _____

Address: _____ City _____ State _____ Zip _____

Contractor Information

Business Name: _____ Office # _____ Fax# _____

Contact Person: _____ Email _____ Cell # _____

Address: _____ City _____ State _____ Zip _____

Insurance Carrier _____ Phone# _____

Type of Sign

Erect Relocate Re-Issue New Remodel

Awning Wall Suspended Projecting Temporary Animated/Moving Canopy Flag Blade Bracket

Portable Temp Monument Banner Pole

Sign Information

Each completed sign permit application must include:

1. Plans and specifications of the sign and support structure, including all dimensions, structural support and electrical specifications. (If the sign is attached to a building, a sketch must be attached showing the location of the sign on the building.)
2. A site plan for freestanding and projecting signs which includes the location of existing and proposed sign in relationship to the right-of-way, property lines, driveways, parking lots, existing height and future buildings, and other site features as may be appropriate.

Length: _____ Height: _____ Square Feet: _____ Amperage: _____

Zoned _____ Square Feet: _____ Estimated Cost _____

Note:

I understand that I am responsible for ensuring that all applicable sales and taxes are paid for all materials purchased. I also understand that I will be required to submit documentation to the Community Development Department showing proof of payment, either to the vendor or directly to the Oklahoma Tax Commission. Certificate of Occupancies will not be issued until such documentation has been received and verified.

The owner and or applicant are responsible for compliance with any and all building codes, City Ordinances, and restrictive covenants. City Staff cannot authorize variances in building codes, City Ordinances, or restrictive covenants. Being Issued a building permit is not a variance from any building code, City Ordinance, or restrictive covenant. The owner and/or applicant must verify all data and plans for compliance with any applicable requirement.

I hereby certify that statements in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work done under this permit will conform to the attached plans, specifications and drawing and to the Code of Ordinance of the City of Durant and that all electrical, plumbing, mechanical, fence, sign and driveway construction shall be performed by contractors licensed by the state of Oklahoma and City of Durant (if applicable).

Owner or Contractor Signature _____ Community Development _____